

KELLY WALSH HIGH SCHOOL

3500 E. 12TH St., Casper, WY 82609

Phone: (307) 253-2000

Fax: (307) 253-2066

Dear Trojan:

Welcome to another great year at Kelly Walsh High School! I want to take this opportunity to provide you with some important information for the 2022-23 school year.

- 1. More information about lunches, activities, and athletics will be provided during registration verification and freshmen orientation.*
- 2. Student IDs are REQUIRED for all students. While a physical ID card can still be printed and issued for any student, this year we will be implementing OPTIONAL electronic student IDs through an app called Minga who has partnered with our school photography company Lifetouch. ID badges must be worn at all times during the school day OR a student can show their ID on their Minga app on their phones to improve the safety of students, staff, and visitors. Physical and electronic IDs are also used to purchase school meals, verify identity for school functions, events, dances, etc. If you would like to use the digital ID system, consider installing it prior to your registration verification day. Minga can be downloaded for free from the Apple App Store and Google Play. Students will receive directions on how to login to Minga at registration verification.*
- 3. Dress code - Please review the enclosed Natrona County School District Dress Code Guidelines and consider the NCSD School Board expectations as you do your back to school shopping.*

Students are encouraged to arrive at school early and in plenty of time to find a parking spot in one of the designated lots on campus. The south parking lot adjacent to 12th Street is the only parking lot designated for staff only. On-campus parking for students, visitors, and staff is available in the following areas: main parking lot (directly north of the main entrance), stadium parking lot (north of aquatics center building), and the peninsula parking lot northwest of the staff parking lot. Please be aware that the City of Casper will enforce all parking violations on city streets, and Walsh Drive and 12th Street are zoned as “No Parking” on both sides of the street. Please let your parents know that violations in these areas will be strictly enforced. Pick up and drop off areas will be available in our main parking lot.

I encourage all of you to use the parking lots on campus and to be good neighbors when you need to park in a residential area!

Mike Britt
Kelly Walsh High School Principal

Please, take a few minutes to read over this **VERY IMPORTANT INFORMATION**.

REGISTRATION: The registration verification process will take place on **August 24th for Seniors (8:00-11:00 am) and Juniors (12:30-3:30 pm) and August 25th for Sophomores (8:00-11:00 am)**. All stations must be completed in order for your registration to be complete! **Freshmen Orientation and registration verification will take place on August 29th. Freshmen should plan to attend orientation for 2 hours (see schedule below).**

SCHEDULE CHANGES: Schedule changes for Seniors are on August 16th, 17th, and 24th from 8:00-11:30 am and 12:30-3:00 pm. Juniors will be on Aug 17th and 24th from 8:00-11:30 am and 12:30-3:00 pm. Sophomores will be on Aug 24th from 8:00-11:00 am and 12:30-3:00 pm. Freshmen will be on August 25th from 8:00-11:00 am and 12:30-3:00 pm. **Please note** schedules will not be available to view on Infinite Campus until **August 8th** so please log in and review your schedule before coming to your assigned day. Schedule changes during the school day will only be done with a teacher referral due to incorrect class placement. Students not able to come during the schedule change time will be able to make necessary changes at a later date. September 9th will be the last day to change schedules for 1st semester. 2nd semester schedules can be changed later during the school year. If you are requesting a change, you MUST have a parent sign the schedule change form. A parent does not need to be present if the form is signed. Schedule change forms will be available on the KWHS website. NOTE: Counselors will not make changes based on lunch or friends' schedules! **Please, no emails or phone calls regarding schedule changes!** Thank you for your understanding!

The first day of school is **Tuesday, September 6th.**

ELIGIBILITY: ALL students must carry at least 2.5 credits per semester to be eligible for any activity or athletics offered at KWHS.

More Info: Please find the following forms on the KW website for your review and registration:

- Parking Registration Form – must have vehicle make, model and license number
- Lifetouch info - Pictures taken on August 24th (Seniors, Juniors) and August 25th (Sophomores) and August 29th (Freshmen).
- Schedule change forms

FINES: Please clear all fines at this time. **PLEASE NOTE: Library fines are a separate account.**

YEARBOOKS: Yearbooks are available on the KWHS website from the Walsworth link.

PICTURES AND IDs: ALL students are required to have a picture taken for school records! Directions on how to order pictures are available on our website - www.kellywalsh.org. IDs will be printed at the same time as pictures, and all KWHS students are expected to wear their IDs on a lanyard every day! As stated previously, electronic student IDs using the Minga app are **OPTIONAL** this year.

Seniors & Juniors: Please come to the front entrance of KW during your appointed time on Wednesday, August 24th.

If your last name begins with:

<u>Seniors</u>		<u>Juniors</u>	
A – D	8 – 8:30	A – D	12:30 - 1
E – H	8:30 – 9	E – H	1 – 1:30
I – L	9 – 9:30	I – L	1:30 – 2
M – P	9:30 – 10	M – P	2 – 2:30
Q – T	10 – 10:30	Q – T	2:30 – 3
U – Z	10:30 – 11	U – Z	3 – 3:30

Sophomores: Please come to the front entrance of KW during your appointed time on Thursday, August 25th.

<u>Sophomores</u>	
A – D	8 – 8:30
E – H	8:30 – 9
I – L	9 – 9:30
M – P	9:30 – 10
Q – T	10 – 10:30
U – Z	10:30 – 11

Freshmen Orientation and Registration Verification

Our Freshmen Orientation and Registration Verification is on Monday, August 29th. Please use the following schedule as to when to arrive through the main entrance. Freshmen should plan to attend for two hours. For example, a freshman whose arrival time is listed at 8:30 am should plan to be dropped off at the main doors at 8:30 am and they will exit the building through the east doors near the bus drop off/pick up area at approximately 10:30 am.

****Freshmen Orientation times based on last names. Groups were created to limit size and improve our ability to provide opportunities to have a more individualized experience.*

D, L	8:30
M	9:00
F, N, T	9:30
G, O, U, V, X-Z	10:00
H, I	10:30
J, W	11:00
E, K, R	11:30
B	12:00
C	12:30
Q, S	1:00
A, P	1:30